LibreOffice Calc Important Shortcut key

Sr. No.	Shortcut Key	Use/ Effect
1	F2	Edit Cell
2	Ctrl + F8	Value Highlighting
3	Ctrl + F2	Function
4	Ctrl + ;	Date
5	Ctrl + Shift + ;	Time
6	Ctrl + 1	Format Cell
7	Ctrl + +	Insert Cell
8	Ctrl + -	Delete Cell
9	Backspace	Clear Cell
10	Ctrl + F3	Name Manage
11	F9	Recalculate in the current sheet
12	Ctrl + Tab	Next Sheet
13	Ctrl + Page Down	Next Sheet
14	Ctrl + Shift + Tab	Previous Sheet
15	Ctrl + Page Up	Previous Sheet
16	Shift +Spacebar	Select Entire row
17	Ctrl + Spacebar	Select Entire column
18	Ctrl + Shift + Space	Select Entire worksheet
19	Ctrl + End	Move the last cell in used portion of the worksheet
20	Ctrl + Home	Move the active cell to first cell (A1)
21	Alt +Right Arrow	Increases the width of the current column
22	Alt + Left Arrow	Decreases the width of the current column
23	Alt + Down Arrow	Increases the height of current row
24	Alt + Up Arrow	Decreases the height of current row
25	Ctrl + `	Show formula
26	F4	Cycle Cell Reference
27	Ctrl + D	Fill Down

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Sr. No.	Shortcut Key	Use/ Effect
28	**F9**	Recalculate
29	**PageUp**	Page Up
30	**Page Down**	Page Down

THE END

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Test Site:- www.nielitexam.co.in

CCC & O Level Notes:- www.olevelnotes.com

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